

Station Safety Program

“Safety is Everyone’s Responsibility”

The Station Safety Team (SST) will consist of the Manager/Supervisor, NALC Steward and the Safety Liaison. They will meet bi-weekly to jointly discuss safety issues for the unit. They will also review root causes of station safety issues, accidents, injuries and hazards. In addition, the SST will:

- Conduct daily safety talks.
- The Safety Liaison will conduct daily station safety inspections. Once a week the Safety Liaison will be accompanied by a Manager/Supervisor.
- The Safety Liaison will spend at least 30 minutes per month with each Letter Carrier with less than 2 years of seniority to observe their working practices. Observations are to review & suggest possible changes with the carrier. No discipline will be allowed as a result of these observations.
- Conduct a joint thorough review of any accident, injury or safety violation. This will be done through the Joint Root Cause Report. This will be done before discipline is considered by Station Management. This shall in no way abrogate the right of Management to issue discipline or the Union’s right to grieve it. The Joint Root Cause Report will be forwarded to the MCSO and Branch 9 Office.
- Maintain a Safety Bulletin Board.
- Yearly inspections for each carrier unit.
- Submit quarterly reports to City Safety Committee recording safety talks and accident/health and safety reviews.
- There will be a monthly meeting to discuss safety issues with all Safety Captains (or Stewards if the station does not have a Safety Captain), the Postmaster (or designee), and the Union President (or designee). Every other month, Station Managers (or designated Supervisors) are required to attend this meeting.

The names of carriers and management participating in their Station Safety Team will be submitted to the City Safety Team for review.

There will be training for the local Station Safety Team.

The City Safety Team (CST) will meet monthly and will consist of the Branch President and the Postmaster and no more than two (2) designees who will also participate in the monthly meetings.

The Branch President and the Postmaster reserve the right to approve or reject individual Station Safety Team members.



9-11-23

Scott Bultena
President
Branch 9 NALC

Date



Kenneth Johnson
Minneapolis Postmaster
USPS

9.11-23

Date